

Wayne County Fair and Horse Show 2017 Rental Agreement Information Sheet

Section I - Outdoor Space

All basic spaces will have an area of 25 ft.

Each booth will be provided with one (1) 30 amp circuit.

Two (2) vendor -only passes will be provided per booth rental. Everyone else will have to pay to get in or buy their own pass. The two (2) included passes apply only to the \$300 booth rentals, not to rentals of booths for promotional purposes. NO REFUNDS.

Organizations must provide their own chairs, table, canopy, extension cords, etc.

Section II - General Rules

Booths may begin to set up no earlier than Friday June 30, 2017.

Booths designed to attract the public MUST allow sufficient space in front as not to cause blocking pedestrian traffic.

Any property, equipment, merchandise, supplies or other property remaining on the Park/Fair Board facilities five (5) days after the event will become property of the Wayne County Fair Board.

In the event a fair patron makes a complaint against an exhibitor, the exhibitor or his/her representative shall immediately meet with the complaining party and a member of the Wayne County Fair Board shall act as an arbitrator in attempting to settle the complaint.

Any exhibitor selling food or drink products shall abide by **ALL Regulations and Policies of the Lake Cumberland District Health Department**, and all exhibitors must abide by any and all governmental regulations regarding their sale, use, promotion, or advertising.

The enforcement of these regulations and policies are at the discretion of the Wayne County Fair Board. The exhibitor and his/her agents agree to abide by such policies and regulations as demonstrated by the signing of a contract or agreement for the rental of the space.

The Wayne County Fair and Horse Show, Inc., reserves the right to force exhibitors to remove or cease using any device, material, or equipment which, in the view of the Fair Board, creates excessive or offensive noise. The Fair Board also reserves the right to have removed any visuals which it may consider offensive to the clientele attending the Wayne County Fair and Horse Show.

All licensed motorized vehicles (food trucks) must abide by specific guidelines:

1. Wheels must be chocked.
2. Placement will be determined by mobility needs.
3. Must adhere to the 25' space allocated.
4. No keys in ignition upon set up.
5. Entry and exit will be determined by the Wayne County Fair Board.

Section III- Admission Policy

All exhibitors and their agents shall be required to hold an admission ticket for each day of attendance. If you have someone working your booth, arrangements must be made for them to get the required admission fee or a pass.

Section IV - Deposits

Priority space assignments shall be given to exhibitors from the immediate preceding fair. After that time, all spaces shall be assigned on a first come, first served basis with final decision for space assignment at the discretion of the Wayne County Fair Board. Prior vendors must sign a contract by **June 1, 2017** in order to reserve a vendor location.

Section V - Temporary Food Service Guidelines

See the following web-site for complete guidelines expected when operating a food booth at the Wayne County Fair and Horse Show: [www.lcdhd.org/esprograms/temporary food service](http://www.lcdhd.org/esprograms/temporary_food_service)